

Professional Staff Senate Meeting Minutes

June 5, 2008

Present: Kevin Halle, Ron Vick, Marcus Schlichter, Derek Anderson, Bev Buhrman, Loren Kucera, Mary Carstens, Brooke Bredenberg

Absent: Loren Kucera

Guests: New Senators: Terri Heggemeyer, Nick Muir and Valerie Knight. Other guests: Lin Brummels, Dorothy Weber, Teresa Tiedtke, Craig

Bev Buhrman called the meeting to order at 2:05 pm

Minutes: The motion was made to approve the minutes of the May meeting. Several corrections were made. Motion carried.

Treasure's Report: Terri Heggemeyer made the following report: Our current balance is \$351.92. Terri will send out a reminder about dues for 2008-09 prior to the August annual meeting. Report accepted and approved.

Committee Reports:

Mentoring: Lin Brummels – One new professional staff has been hired according to the latest employment report. Lin will send a personal invitation to that employee to participate in the mentoring program. Other new employees were noted and several search committees are just finishing recommendations so several new hires should be on staff soon.

Social: Mary Carstens – Mary volunteered to help with the summer annual meeting recognition brunch. Mary and Derek will work on ideas for a theme for the event.

Recognition: Derek Anderson: August 7th will be the Pro Staff Recognition Brunch. Derek also reported on the nominees for fall professional staff recognition – see information below.

Continuing Ed: Kevin Halle: No report

Membership: Loren Kucera: Lin handed out Loren's staff update lists. There was one list that showed new professional staff and one list that showed who was leaving.

Hospitality: Dorothy Weber: Best wishes Cards were sent to professional staff leaving WSC, a sympathy card was sent to the Carstens upon the death of Jeff's father.

Policy: Brooke Bredenberg: No Report

Communication: Marcus Schlichter: Continuing to send out information to professional staff.

New Business:

1. Board Policy 5013: Bev met with Dr. Collings regarding communication of Board agenda items that relate to professional staff. Dr. Collings will notify all senate chairs when Board agenda materials are available and staff are invited to go the Board Office website and review those materials.
2. Derek gave an update about NSCPA and encourage eligible professional staff to attend NSCPA meetings to learn more about the group.
3. Professional Staff Recognition Award: Jay Collier and Lin Brummels were nominated for the Fall 2008 Professional Staff Annual meeting and Recognition award. Senators read through the nominations and voted via paper ballot. Lin Brummels was selected to receive the award which will be announced at the Annual meeting. Bev Buhrman and Kevin Halle will speak at the Annual meeting in August.

The next meeting will be held Thursday August 7, 2008 in the Frye Suite.

Respectfully submitted,

Kevin Halle,
Professional Staff Senate
Secretary