

Wayne State College

Professional Staff Senate Meeting Minutes

December 8, 2011

Present (Voting members): Lindsay McLaughlin (Senate Chair), Kara Woehler (Vice-Chair and Treasurer), Lin Brummels (Senator), Marcus Schlichter (Senator), Jamie Mackling (Senator), Amanda Rusch (Senator), Quinn Nisley (Senator), and Robin Labenz (Senate Secretary)

Guests (Non-Voting): none

Senate Chair Lindsay McLaughlin called the meeting to order at 2:00 p.m. in the Bluestem room of the Student Center.

Approval of Minutes:

The motion was made and seconded to approve the November 10, 2011 minutes. Motion carried.

Treasurer's Report:

Kara Woehler reported a total of \$350.20 in the checking account. Professional staff can send dues to Kara through campus mail or drop them by her office. Please e-mail Kara if you would like to know if you are paid up. The motion was made and seconded to approve the Treasurer's report. Motion carried.

Committee Chair Reports:

Mentoring: Lin Brummels sent letters to four new professional staff members inviting them to participate in the Mentor Program. No response from any of them so far.

Social: The invitation to the Holiday Coffee is being finalized and will be e-mailed to all WSC faculty & staff in the very near future. Lindsay has the approval of Jeff Carstens to bring in our own food and drinks to the Student Center Atrium. All are asked to bring a plate of cookies and coffee will be provided.

Additional details were not readily available for the Brown Bag lunches. Lindsay will get in touch with Nick Muir to find out more.

Recognition: Mary Carstens – no report.

Continuing Education: Lisa Nelson e-mailed Lindsay to encourage everyone to attend the Spanish play campus performance of "Tres Comedias Breves" (Three Short Spanish Comedies) in Ley Theatre at 7 p.m. on Friday, Dec. 9.

Membership: Lindsay will e-mail the new membership list to all Professional Staff members.

Hospitality: Dorothy Weber was absent but gave a report to Lindsay. A get-well card went to Mary Carstens for her double knee replacement surgery.

Policy: Robin Labenz – no report.

Communication: Ron will continue to provide updates as needed.

Old Business:

Lindsay gave a follow-up report on the "Spirit Day's" dress code. Since there has been no new discussion about khakis' and a WSC shirt on Friday's, she will send an e-mail to Curt to make it official.

Professional Staff contributions of \$3.00 can still be made to Kara Woehler.

Other Business:

Robin Labenz handed out copies of the Professional Staff Constitution. She mentioned there were changes in red in the constitution and wondered if they were official. Lin Brummels said the changes were approved by the Professional Staff Senate in 2006 but have not been ratified by the Professional Staff membership. According to the original constitution (2002) ratification required a 2/3 majority of the professional staff to make change in the constitution. The 2006 update changed the ratification procedure to *2/3 vote of the professional staff voting* to ratify a change. This procedure is outlined in Article VII. Amendments, Section 3. Ratification

Robin also said there was other language that needed clarified and changed. The language dealt with specifically identifying who is a voting member and updating/adding a membership category to reflect membership changes over time. Professional Staff Senate membership is based on the number of staff in a group or building. One of the big changes since the constitution was written is the addition of the Facility services Building and the number of professional staff that are now housed in that building. Lindsay suggested we all read over the copies Robin handed out, check for other possible revisions, and bring suggestions back to the next meeting.

Lindsay reported that she and Charissa Loftis visited with Cheryl Waddington about possible professional development opportunities. No specific programs have been identified at this time; the discussion will be ongoing. Lindsay will e-mail Mark Leeper, Faculty Senate Chair and ask what their professional development programs are.

Lin Brummels reported that she attended the Support Staff meeting on November 15. They discussed the retirement options included in the NAPE agreements. Two in particular are causing confusion: voluntary retirement and early retirement incentive programs. Cheryl Waddington was on hand to answer questions and passed around sample contracts.

Marcus Schlichter reported on the time capsule project. Donations have been small and he is thinking of scaling back the program.

Items of interest:

Marcus informed the group that in 1916, Wayne's first hospital was located in the Willow Bowl. Robin indicated she discovered a pictorial history of WSC buildings put together by Janice Gardner for the 75th Anniversary Celebration. Included in the notebook were current maps (at that time) with transparencies overlain with original building sites. Robin will bring the book to the next meeting.

There was a motion to adjourn and it was seconded and followed by all in favor.
The next meeting will be held Thursday, 1/13/12 at 2:00 p.m. in the Bluestem Room.

Respectfully Submitted,
Robin R. Labenz